



## **Corporate Events Officer (15 hours/week)**

**Are you looking for a chance to be part of a community of international students, believe in our mission and want to try out your professional skills?**

### **The Organization**

ISR – International Students Rotterdam is a student association that is dedicated to all internationals studying in the city regardless of the Institution. We are a non-profit organization that is flexible, familial and has flat hierarchies. We host social and professional events to help connect people and develop skills but also inform students about every important aspect of student life with our student guides. We also offer discounts to members to guard the student budget. Most importantly however we are one international family.

### **Job description**

As the academic events officer, you are the head of a team which organizes academic events throughout the year. You must coordinate and oversee tasks regarding contacting companies for workshops, planning and execution of events such as I-Bet.

### **Tasks:**

- Equal task division among the team members
- Supervision of the team
- External and internal communication

### **Skills:**

- Organization and time management skills
- Leadership ability, task delegation and analytical thinking
- Professional communication skills
- People skills
- Openness towards both giving and receiving feedback

### **What we offer:**

- Experience in cross-cultural management and leadership
- Opportunity and flexibility to execute your own ideas
- Free ISR membership + all of its benefits
- Social drinks and activities and friends for life!



### **Interested?**

Please send your filled in application for as well as your CV and motivation letter to [recruitment@isrotterdam.com](mailto:recruitment@isrotterdam.com) and we will evaluate your application as fast as possible.