**Vice-President** (18 hours/week)

**Are you looking for a chance to be part of a community of international students, believe in our mission and want to try out your professional skills?**

**The Organization**

ISR – International Students Rotterdam is a student association that is dedicated to all internationals studying in the city regardless of the Institution. We are a non-profit organization that is flexible, familial and has flat hierarchies. We host social and professional events to help connect people and develop skills but also inform students about every important aspect of student live with our student guides. We also offer discounts to members to guard the student budget. Most importantly however we are one international family.

**Job description**

As Vice-President of ISR you will have the challenging task be partly responsible for activities of ISR. You will help to orchestrate and coordinate the 6 committees and around 25 active members together with the President. You will mainly take over part of the responsibilities of internal coordination and collaboration of committees. As Vice-President, however you will also engage in external representation of ISR, meaning that you will at times engage in talks with education institutions, the municipality and key organizations to position ISR.

**Tasks:**

* Coordinate and oversee a part of internal activities of the committees
* Strategic development of ISR and its direction
* Decision making on initiatives, budget use and recruitment in coordination with the president
* External representation

**Skills:**

* Organization and time management skills
* Analytical thinking and long term planning
* Professional communication, negotiation skills
* Strategic, tactical and operational understanding

**What we offer:**

* Experience in cross-cultural management and leadership
* Opportunity and flexibility to execute your own ideas
* Free ISR membership + all of its benefits
* Social drinks and activities and friends for life!

**Interested?**

Please send your filled in application for as well as your CV and motivation letter to recruitment@isrotterdam.com and we will evaluate your application as fast as possible.